



## **JOB DESCRIPTION**

### **TEACHER OF SPORTS SCIENCE**

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| <b>Reports to:</b>     | Head of Sports Science Department                            |
| <b>Responsible to:</b> | The Warden   |
| <b>Relates to:</b>     | Pupils, other teaching staff, non-teaching staff and parents |
| <b>Contract:</b>       | Permanent, term-time only                                    |
| <b>Salary:</b>         | DOE  |

#### **1. Role Purpose**

##### **About the Sports Science Department**

The Sports Science Department consists of five teachers with a range of specialisms. We are looking for a dynamic teacher who wants to inspire pupils of all abilities and deliver forward-thinking pedagogy in the classroom. The fast-evolving demand for greater scientific awareness in sport means that Sports Science teachers today have an important responsibility to deliver an education that enlightens the past and connects with the present.

The Sports Science Department at St Edward's is excited to have the opportunity to be in keeping with current global developments through the provision of a broad curriculum. In the Fourth and Fifth Form, pupils follow our own, University accredited St. Edward's School Curriculum course in which they study the following topics: Systems of the Body, Sports Psychology, Analysing and Improving Performance, and Scientific Investigation. In the Sixth Form, pupils complete the IB course. At IB, pupils study from the three major disciplines of Sports Science: Anatomy and Physiology, Biomechanics and Sports Psychology. The School is proud to offer a wide variety of different topics within each route and works closely with the other IB Group 4 Science Subjects.

Around 70 pupils choose the subject as an SESC course and around 25 continue with Sports Science at IB. Every year a number of our pupils go on to read Sports Science at university and we offer these pupils extension classes in order to prepare them for Sports Science at this level. Many IB pupils complete an Extended Essay in a Sports Science related topic which are supervised by members of the Sports Science Department. The Sports Science Department is thriving and busy, working alongside the Games Department to deliver a rich and active extra-curricular range of lectures, societies and visits to enhance pupils' enjoyment and understanding of the subject. The successful candidate will be expected to make a contribution to these events and a willingness to enhance the programme with fresh ideas is very welcome.

All of the classrooms contain a networked PC and a data projector and all teachers in the Department have a wireless tablet PC to use in their teaching. We make good use of online resources and the main school library which offer pupils a range of research with which to engage.

This post brings with it no responsibility for a budget nor for supervision of staff.

## **2. Main Duties and Responsibilities**

- To deliver well-planned, engaging and challenging lessons in accordance with the schemes of work.
- To engage positively with personal professional development.
- To adhere to all departmental and school policies relating to assessment, tracking and monitoring of progress, including regular reporting to parents and tutors.
- To be fully aware of Health and Safety regulations relating to all activities which are undertaken.
- To play a full part in the wider life of the school community.
- To act as an academic tutor to a small group of pupils, carrying out regular 1:1 tutorials.

### **About the role**

Teachers report to the Head of Department and are responsible to the Warden. This role relates to pupils, parents, teaching staff and non-teaching staff.

Main responsibilities:

- to deliver well-planned, engaging and challenging lessons in accordance with the schemes of work
- to engage positively with their own professional development
- adhere to all departmental and school policies relating to assessment, tracking and monitoring of progress, including regular reporting to parents and tutors
- be fully aware of Health and Safety regulations relating to all activities which they undertake
- play a full part in the wider life of the school community, which for part-time staff may include sports and other co-curricular activities and assisting in evening supervision in a boarding house
- act as academic tutor to a small group of pupils, carrying out regular 1:1 tutorials

While every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be specifically identified. This Job Specification is current at the date shown but, in consultation with the post holder, it may be changed by the Warden to reflect or to anticipate changes in the job commensurate with the grade and job title.

St Edward's operates its own pay scale and the School will comply with the employer pension duties in accordance with Part 1 of the Pensions Act 2008. Other non-contractual benefits include private health scheme; membership of the Nuffield Health Fitness & Wellbeing Gym and death-in-service insurance.

### **About the Candidate**

The person appointed will be a well-qualified Sports Science Teacher with a good degree from a recognised university, experience of working with children or young people, and, in most cases, a post-graduate teaching qualification. The successful candidate will be happy to contribute to ToK, EE or EPQ candidate supervision. Experience of teaching IB, while desirable, is by no means essential. He or she will be fully supportive of the School's academic vision and pedagogical principles.

| <b>Person Specification Characteristics</b>   |           |
|---|-----------|
| A good Honours degree in a relevant subject   | Essential |
| Educational qualifications (PGCE, M.Ed)   | Desirable |
| An outstanding classroom practitioner   | Essential |
| Able to work flexible hours, including some evening and weekends  | Essential |
| Passion for the subject   | Essential |
| Able to enthusiastically contribute to the wider life of the school e.g. sports, music, drama, CCF, Duke of Edinburgh or other co-curricular activities | Essential |

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|---|-----------|
| A proven track record of building and maintaining good relationships with pupils                  | Essential |
| A proven track record of building and maintaining effective working relationships with colleagues | Essential |
| Excellent communication skills (written and spoken)   | Essential |
| Awareness of, and willingness to use, contemporary educational research                           | Desirable |
| Committed to safeguarding children and young people   | Essential |

### **Confidentiality and Data Protection**

In the course of their employment, staff may have access to confidential information relating to pupils and their families, or to the general business of the School, and they are required to exercise due consideration in the way in which they use such information. A strict code of confidentiality must always be respected and followed. The School is registered under the Data Protection Act 1984 and staff must not at any time use the personal data held by the School or disclose such data to a third party. Staff should not act in any way which might be prejudicial to the School's interests.

### **Child Protection at St Edward's**

St Edward's is committed to safeguarding and promoting the welfare of children and young people and we aim to create and maintain a safe environment for our pupils, where they feel respected and supported. We expect all staff to share this commitment and to become familiar with our policies and procedures for child protection and security. All staff are required to apply for an Enhanced Disclosure from the Disclosure and Barring Service.

### **Health and safety**

The School is obliged, so far as is reasonably practicable, to provide safe and healthy conditions and systems of work for all employees, which prevent risk to health, safety and welfare. You are required by health and safety legislation to take reasonable care for your own health and safety and for the health and safety of others. Employees must not intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare in pursuance of any of the statutory provisions.

### **About the selection process**

The deadline for applications is 12 Noon on 30<sup>th</sup> July 2025. Individual interviews will be arranged around availability. References will be taken up once candidates are short-listed, unless the candidate explicitly requests a delay. Social Media and online checks will also be made at this stage.

The interviews will seek to assess how well the candidate meets the requirements of the post and will include an assessment of the candidate's suitability to work with children. Any discrepancies or anomalies in the application form will be addressed at interview. As part of the verification process, a candidate's present and past employers may be contacted, whether their name is given as a referee or not.

References will be taken up once interview offered unless the candidate explicitly requests a delay. The interview process will include an observed lesson. Candidates may be invited to attend a preliminary online meeting before the in-person interviews.

Application forms can be found on the School website: [www.stedwardsoxford.org](http://www.stedwardsoxford.org). Candidates should send their completed forms by email or by post to [wardenpa@stedwardsoxford.org](mailto:wardenpa@stedwardsoxford.org). For further information please contact 01865 319323.