

Apprenticeships

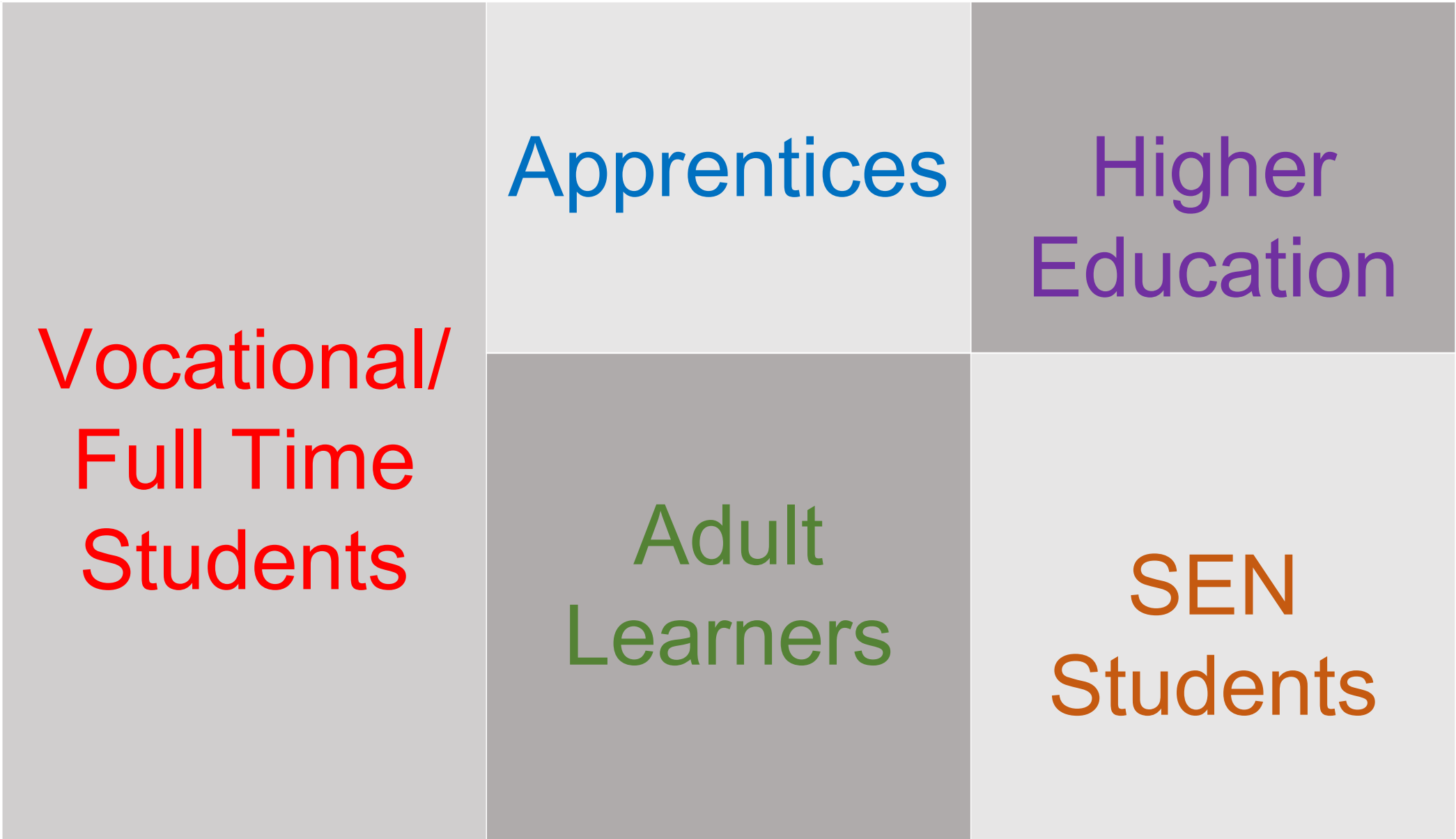


By nurturing and empowering individual students and staff to be the best they can be, we improve lives, communities and the economy through education.

Together, we achieve the extraordinary.



**Abingdon
& Witney
College**



Our Campuses

- Abingdon
- Witney
- Common Leys
- Bicester



What is an apprenticeship?

An apprenticeship is a genuine job with an accompanying skills development programme.

Apprentices gain the technical knowledge, experience and wider skills they need for their immediate job and future career.

This is gained through a mix of learning at work, training at college and the opportunity to practise those new skills in a real work environment.

**Be You. Be
Extraordinary.**

What does this mean in practice?

- Develop new skills
- Relevant job role
- Training counts towards hours
- A minimum of 6 hours of training
- Rights and Responsibilities
- No cost to you... before, during or after

**Be You. Be
Extraordinary.**

You, The Employer, Us

- Be employed in a relevant role
- Complete college work
- Help to record planned training
- Be able to get to college
- Engage with all apprenticeship elements

Apprentice

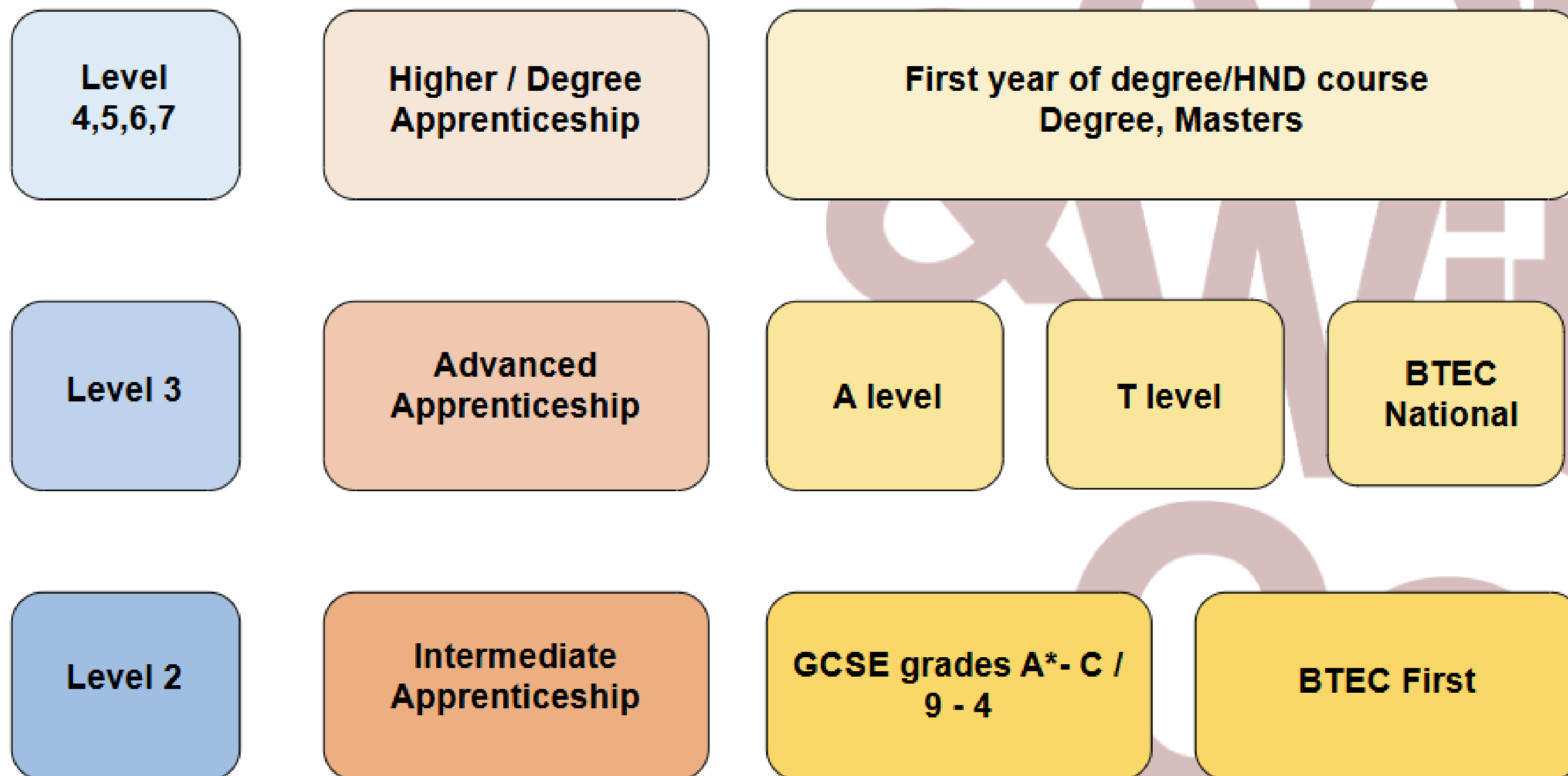
- Design training plan
- Training at college
- Qualifications
- Pastoral role
- Relationship with employer
- English and maths

Training
Provider

Employer

- Contract of employment
- Release to college for training
- Design training plan
- Pay and train apprentice
- Relationship with training provider

Apprenticeship Levels

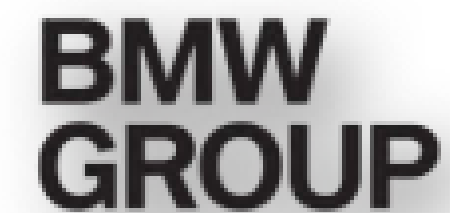


Our Higher Level Apprenticeships include:

- Chartered Manager Degree Apprenticeship
- Level 4 Construction Site Supervisor
- Level 4 Engineering Manufacturing Technician
- Level 4 Software Developer
- Level 4 Network Engineer
- Level 4 Cyber Security Technologist



Our Employers



Find An Apprenticeship

College website: Our Current Vacancies

GOV.UK

Find an apprenticeship

Find an apprenticeship

Print this page

Report this vacancy

Finance Apprentice

DALCOUR MACLAREN LIMITED

At Dalcour MacLaren we are different - we challenge the norm. Begin your finance journey as an apprentice. Gain hands-on experience in supplier accounts, expense processing, and reconciliations while supporting financial operations with our dynamic team. Our winning formula for success is to focus on the fantastic people within our valued team.

Sign in to apply

Closing date: 04 Dec 2023

Apprenticeship summary

Annual wage

£19,500.00

Working week

Between 9-5:30 Mon-Friday - Day release for college in term time.

Total hours per week

37.5

Expected duration

21 Months

Possible start date

09 Jun 2024

Date posted

7 days ago

Apprenticeship level

Advanced

Level 3 (A-levels)

What you will do in your working day

As a Finance Apprentice, you will be part of a comprehensive learning experience in the finance field. This entry-level role is specifically tailored to provide you with practical exposure and training in various financial processes and procedures. You will play a crucial role in supporting the finance team, and your responsibilities will cover a range of finance-related tasks.

Key Responsibilities:

Supplier Accounts:

- Assist in setting up and maintaining supplier accounts.
- Process invoices and payments accurately and in a timely manner.

Business Credit Card Transactions:

- Post and reconcile business credit card transactions
- Ensure compliance with financial policies and reconcile discrepancies.

Monthly Expenses:

Abingdon & Witney College

Current Vacancies


Sign up to our talent pool

I'm an employer


Apprenticeships

Earn whilst you learn on an Apprenticeship


Accounting & Finance



Auto Care & Motor Vehicle



Joinery



Level 3 Business Administration Apprentice

Closing date: 18th Mar 2024

Start date: 29th Mar 2024

We are a busy horse racing yard with 60+ flat horses and are looking for someone to help with administration tasks whilst having a keen interest in Horses. You will be given the opportunity to learn the day to day running of a busy office environment with projects to take on such as health & safety, media and admin for property upkeep.

Jack Channon Racing Limited

20 hours per week

£16,000 annual salary

View vacancy details

Accounts/Finance Assistant Apprentice Level 2

Closing date: 28th Feb 2024

Start date: 09 Sept 2024

Providing support finance teams, performing a range of tasks at the financial month end and at year end for the Annual Accounts. Learning about UKGA's finance system and financial processes and gaining hands-on experience (for example inputting journals and time sheet amendments), before moving on to projects of greater depth.

United Kingdom Atomic Energy Authority

37.5 hours per week

£16,000 annual salary

View vacancy details

Engineering Technician (Electrical & Mechanical Maintenance) Advanced Apprenticeship

Closing date: 17th Mar 2024

Start date: 19th Sep 2024

Diamond is one of the most advanced scientific research facilities in the world, providing an exciting opportunity to work and learn in a unique environment that is contributing to shaping and changing the world and our understanding of it. Our technicians are a critical, vital and integral part of Diamond and the important work undertaken here.

Diamond Light Source Limited

37 hours per week

£16,000 annual salary

View vacancy details

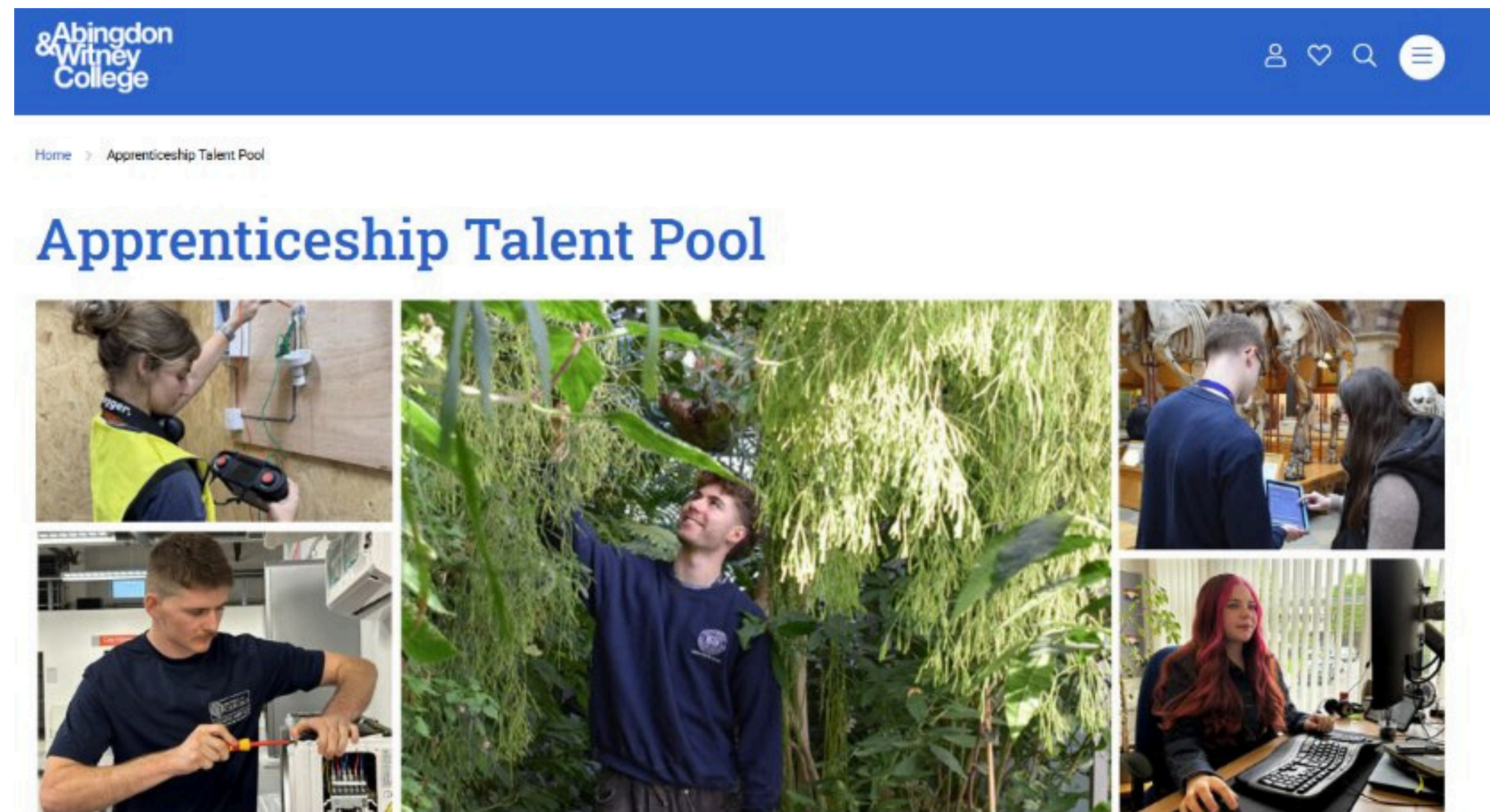
Government website: Find An Apprenticeship

Improving lives, communities and the economy through education

Apprenticeship Talent Pool

- Register your interest and find out more about apprenticeships
- Complete your initial assessments before vacancies become available
- Receive regular apprenticeship vacancy updates
- Access to support and tips on how to find an apprenticeship and your application

**Be You. Be
Extraordinary.**



Thank You!

www.abingdon-witney.ac.uk

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