



ADMISSIONS POLICY

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Related External Documents	Scholarships and Awards

St Edward's admits at three entry points: approximately 155 into the Shells (Year 9), around 15 into the Fourth Form (Year 10) and some 60 into the Lower Sixth (Year 12).

In selecting pupils to join St Edward's we look for academic ability, ambition, energy, engagement and a sense of purpose. The School actively seeks to ensure a diverse community of young people who will make a positive contribution to the life of the School, will respect and support fellow pupils and staff, will uphold the school values and will participate wholeheartedly in the countless opportunities on offer.

Applicants for admission into all year groups must be formally registered prior to sitting academic entrance tests and undergoing academic and pastoral interviews. As part of the decision-making process, the Admissions Committee will consider a candidate's academic test results alongside their school report, school reference, co-curricular interests and any feedback given after interview and any other in-person assessments

The Admissions Committee is chaired by the Warden. It includes the Sub-Warden, the Sub-Warden Academic, and the Registrar. Its work is supported by the Deputy Registrar and others staff in the Registry.

Entry at 13+

Shell Entry (Year 9)

Prospective pupils and their parents are encouraged to visit when their child is 8 or 9 years old – either by attending an Open Morning, or by booking an individual visit. After a visit, parents are encouraged to register with the School and to pay the £200 non-refundable registration fee.

Where possible, the School asks all applicants to take the ISEB Common Pre-Test in the Autumn of Year 6 (or Year 7 for later applicants). In the following Spring term candidates are then invited to an interview and activity morning or afternoon. Successful candidates are offered places at the beginning of March.

Children who have not taken the ISEB Common Pre-Test for St Edward's, or apply in Year 8, are required to take a 13+ online Cognitive Abilities Test, attend St Edward's to sit papers in English and Mathematics and undergo an interview in the November prior to the September of the year of entry. Successful candidates are offered places in early December.

Applicants that have been offered a place are required to pay a £2,000 Acceptance deposit to secure their place, £1,500 of which is offset against the final term's account.

Places are not conditional on final assessment, but the School expects to see continued academic focus in line with the pupil's previously established academic trajectory at the time of assessment. Final Year 8 school reports are requested for each pupil.

Entry at 14+

The School has a limited number of places available at 14+ entry.

Candidates sit a 14+ online Cognitive Abilities Test and then attend St Edward's to sit entrance papers in English and Mathematics and attend an interview in the November prior to the September year of entry.

Places are offered on 1st December and are secured by paying a £2,000 deposit, £1,500 of which is offset against the final term's account.

Entry at 16+

Candidates are asked to attend a sixth Form open Morning in September prior to their year of entry. Candidates sit a 16+ online Cognitive Abilities Test in late October and then attend St Edward's to sit three subject papers and undergo an interview in early November.

Sixth Form candidates are expected to achieve at least six 9 – 6 grades in their GCSEs or equivalent. Pupils should gain a 7 or above in subjects they hope to study at A Level or at Higher Level in the IB (grade 8 for Maths or the sciences).

Places are offered on 1st December and are secured by paying a £2,000 deposit, £1,500 of which is offset against the final term's account.

Additional Deposit

An Additional Deposit of £16,000 is payable by the parents of pupils where the normal residence is outside the UK.

Equality, Diversity and Inclusion

All applicants for admission will be treated equally, irrespective of their or their parents' race, sexual orientation, religion or belief, gender reassignment or any disability. Candidates will also be treated equally in respect of their parents' age, gender or marital or civil partnership status.

The School is inclusive and welcomes applicants with disabilities and special educational needs. The School currently has limited facilities for disabled people but will do all that is reasonable to comply with its legal and moral responsibilities under the Equality Act 2010 in order to accommodate the needs of applicants who have disabilities for which, with reasonable adjustments, the School can cater adequately.

Parents of a child who has any disability or special educational needs should provide the School with full details on enrolment. The School needs to be aware of any particular requirements which may affect a child's ability to participate in the admissions procedure and to take full advantage of the education provided at the School.

The School shall determine the reasonable adjustments that are required for the applicant based on the information provided, in accordance with the School's obligations under equality legislation. The School will consult with parents about the adjustments which can reasonably be made to ensure that the application procedure is accessible for the child and that the School can cater adequately for the child should an offer of a place be made.

Siblings and OSE (St Edward's Alumni)

Whilst St Edward's values family and historic links with the School, and will make every effort to accommodate such connections, admission is not automatic and all applicants must meet the admission criteria and be considered alongside other applicants. Fairness of process and the rightness of the School for the child are the paramount considerations.

Bursaries

In order to make the School as accessible as possible to pupils whose parents cannot afford all or part of the fees, the Bursary programme is open to all applicants for entry in Years 9, 10 and 12. The School has limited funds available to provide means-tested fee support (Bursaries). Applications are considered by the School's partners, Bursary Administration Limited, and by the School's own Bursary Committee.

Scholarships and Awards

St Edward's offers a range of Scholarships and Awards, maintaining the School's ethos of engagement across a wide range of interests and designed to promote excellence across all areas of the School. Further details can be found on the School's website.

Record keeping and confidentiality

All records created in accordance with this policy are managed in accordance with the School's policies that apply to the retention and destruction of records. A confidential admissions record will be kept for each applicant.

Roles and responsibilities

The Registrar is responsible for creating, implementing and maintaining this policy, as well as being responsible for all of the operational matters associated with this policy.

The Governing Body are responsible for approving this policy.