



# ST. EDWARD'S UK GIVING FORM AND GIFT AID DECLARATION

## NAME AND ADDRESS

Name: *St Edward's recognises donors in the Annual Report, so please state your name as you would like it to appear.*

Address:

Telephone:

Email:

Postcode:

## SINGLE GIFT

I enclose a cheque made payable to 'The St Edward's Foundation' to the value of: £

I enclose a Charities Aid Foundation Voucher to the value of: £

Please charge my:  Visa  Mastercard  Switch/Maestro to the value of: £

Card Number:

Expiry Date:  Start Date:  Security Code:

Issue Number:   
*(switch/maestro only)*

Signature:  Date:

## REGULAR GIFT (BY DIRECT DEBIT)

Instruction to the Manager:

Sort Code:

Account Name:

Account Number:

Bank:

Please make regular payments of: £

Every:  Month  Quarter  Year

Address:

Starting on

for a period of  year(s)

Postcode:

Pay to: Barclays Bank plc, (Oxford City Centre branch)  
Sort Code: 20-65-26 Account Number: 70219967  
SWIFTBIC: BARCGB22 Iban: GB 81 BARC 2065 2670 2199 67

Please pay St Edward's School Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee (overleaf). I understand that this instruction may remain with St Edward's School and, if so, my details will be passed electronically to my Bank/Building Society.

Signature:

Date:

## FURTHER INFORMATION

My company offers a matched charitable giving policy. Please contact me to discuss options.

I would like further information on leaving a legacy to the School

## FUND INFORMATION

Please assign my gift to:  The Bursary Fund  The area of greatest need

A particular area (please specify)

Please contact me regarding any naming opportunities at the School  I wish my gift to be anonymous



St Edward's School is a registered charity (309681) and as such is able to reclaim basic rate tax from HM Revenue & Customs (HMRC) on donations made by UK taxpayers who sign a Gift Aid Declaration. To qualify for Gift Aid, you must pay an amount of UK Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year.

#### ST EDWARD'S SCHOOL UK GIFT AID DECLARATION

Please treat as Gift Aid donations to St Edward's School all qualifying gifts of money made (please tick all boxes you wish to apply):

Today     In the past 4 years     In the future

I am a UK taxpayer and I wish St Edward's School, Oxford Charity No 309681, to treat all donations I make from the date of this declaration until I notify you otherwise, as a Gift Aid donation. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that St Edward's will reclaim 25p of tax on every £1 that I give.

Name:

Address:

Postcode:

Signature:

Date:

#### PLEASE NOTIFY ST EDWARD'S SCHOOL IF YOU:

1. Want to cancel this declaration.
2. Change your name or home address.
3. No longer pay sufficient tax on your income and/or capital gains.

St Edward's School will reclaim 25p of tax on every £1 you give.

#### INFORMATION FOR UK HIGHER RATE TAX PAYERS

If you pay higher rate tax, you can claim the difference between the higher rate of tax (40 per cent) and the basic rate of tax (20 per cent) on the total (gross) value of your donation to the charity. For example, if you donate £100, the total value of your donation to the charity is £125 - so you can claim back 20 per cent of this (£25) for yourself. You can make this claim on your Self Assessment tax return if you were sent one.

#### DIRECT DEBIT GUARANTEE

This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society. If the amounts to be paid or the payment dates change, you will be notified at least 20 working days in advance of your account being debited or as otherwise agreed. If an error is made by St Edward's, or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid. You can cancel a direct debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to St Edward's.

Please return this form to:

Beyond Teddies  
St Edward's School  
FREEPOST OF 1177  
Oxford OX2 7BR

If you have any enquiries please contact the Beyond Teddies Team:  
Telephone - 01865 319438  
Email - ose@stedwardsoxford.org