



ST. EDWARD'S OXFORD

Addendum to Behaviour Policy

<u>Document History</u>	
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Linked External Documents:	https://www.gov.uk/government/publications/school-exclusion/changes-to-the-school-exclusion-process-during-the-coronavirus-outbreak

1. **Scope**

This addendum applies until further notice. Unless covered in this addendum, our normal Pupil Behaviour policy also continues to apply. The School may need to amend or add to this addendum as circumstances or official guidance changes and any changes will be communicated to staff, parents and pupils.

Monitoring arrangements

The Sub-Warden, in conjunction with the Warden will review this policy as guidance from the local authority or Department for Education is updated. The Sub-Warden will report all recorded breaches of the rules to the weekly SMT meetings. The SMT will determine any additional measures (training, signage, communication with parents etc.) that may be required and the Warden will ensure that these additional measures are recorded and implemented.

2. **Expectations for pupils in school-wide infection protection and control**

Pupils will be expected to abide by all Government regulations on distancing, face coverings and meeting other households, both within and outside of the School environment.

There are important actions that pupils and their families can take during the Coronavirus (COVID-19) outbreak, to help prevent the spread of the virus. Pupils should ensure they apply these approaches and actions are continued until further notice:

- Minimise contact with individuals who are unwell by ensuring that those who have Coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.
- Clean hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.
- Ensure good respiratory hygiene. Cough or sneeze into a tissue, disposing of the tissue immediately (the 'catch it, bin it, kill it' approach) and avoid touching your mouth, nose and eyes with hands.
- Clean frequently touched surfaces often, using standard products, such as detergents and wipes.

3. **New rules for attending school in September 2020**

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe. Staff will be familiar with these rules and make sure they are followed consistently.

Travel to school, arrival and departure

Pupils are encouraged to avoid using public transport wherever possible. If public transport is being used, pupils should comply with government legislation and wear a face covering.

Pupils should maintain social distancing when travelling to and from school. Staggered arrival and departure times have been introduced to support pupils in maintaining social distancing on arrival and when leaving the site for leave weekends, half-term and the end of term.

Households or ‘bubbles’ within school

Pupils will become a member of a school household or ‘bubble’ at the start of term, whilst also being a member of their own family ‘bubble’. Each boarding house will become a household, and within the house pupils will be able to interact with others without social distancing. However, pupils should be mindful of others within the house and their wishes regarding their personal space at all times. Ideally pupils should avoid being within one metre of one another where possible, and physical contact should be minimal. Personal possessions will need to be kept separate from others, and there should be no sharing of any equipment, clothing or other possessions.

Behaviour and flow around the campus

Outside of the house, all pupils will need to respect social distancing rules around the campus.

A ‘keep left’ and where appropriate one way system around the school has been designed and is signposted. Pupils should look out for signage that indicates the direction in which they should be moving. This signage includes reminders that social distancing must be maintained. Pupils should walk in single file both in corridors within the school buildings, and where required outside of buildings. Pupils should be mindful of observing social distancing rules whilst walking around the campus, and waiting for lessons to begin. Pupils will need to wait for staff instructions before entering a building.

Where feasible, doors and windows should be open to avoid the need to touch door handles, and to improve ventilation. Pupils are not to close these doors, nor should they move the classroom furniture, as it will be laid out to ensure compliance with social distancing rules. Pupils should carefully maintain a social distanced gap when entering classrooms, or going into the Dining Hall.

Where possible pupils should use toilet facilities within their house. Outside of houses, signage will indicate procedures for use of toilets, and these must be adhered to.

Pupils will be expected to wear full school uniform during lessons, and all clothing should be washed frequently. Where possible, pupils should be sat next to others within their household bubble within lessons, and in any co-curricular activities. Pupils should avoid sharing any equipment such as pens, pencils and other stationery. This also includes drinking bottles. At the end of each lesson each pupil will be asked to wipe down and sanitize their work area, ready for the next pupil to use the space.

Pupils are not to deliberately cough or spit, or pretend to cough or spit at, towards any other person. Any action which compromises the health and safety of the staff and pupils, or which could reasonably be believed to possibly compromise the health and safety of staff and pupils, will potentially lead to a severe sanction.

All pupils should respect the wishes of others to wear face-coverings should they wish to do so, and avoid making derogatory comments regarding those that wish to wear face coverings in situations that others do not. If any member of staff asks pupils to wear face coverings, at any time, pupils must do so without requiring any further justification.

Restrictions put in place regarding bounds and where pupils can and cannot go during the school day and during the evening are put in place to protect the community, and any breach of these rules will be taken very seriously.

Similarly all pupils will be asked on a daily basis about their health, and to disclose if they are feeling unwell. Pupils will need to be honest in their disclosures, particularly as any outbreak of the virus will need to be managed very quickly. Any pupil that is, in the view of staff, not entirely honest with their health disclosures will be seen as in breach of the School Rules.

4. **Sanctions for not following rules**

If a pupil fails to follow the School Rules in this addendum, staff will consider the reasons for non-compliance and determine whether it was accidental or purposeful. We would expect that pupils will need only a brief reminder from Staff if they slip in following the rules. Where pupils continue to be in minor breach of the rules an appropriate sanction is likely to be one of the following:

- Verbal reminder from the member of staff-with note added to 3Sys
- A meeting with the Sub-Warden/HM to explain their behaviour and communication with parents
- Sub-Warden Detention

For repeated or more serious breaches of the rules then the Sub-Warden will be informed and where necessary a higher sanction imposed, such as:

- Saturday Night Detention (which takes priority over all other school, as well as social commitments)
- Internal isolation in house, with the pupil removed from the classroom environment, to work independently online, under the supervision of an appropriate member of staff
- Fixed term exclusion
- Permanent exclusion

Should the behaviour of a pupil be so serious that the School considers a Fixed Term exclusion, or Permanent exclusion, then the procedures followed will be those in the current Behaviour Policy and Exclusion Policy.

In addition the School will consider the following Government guidance:

<https://www.gov.uk/government/publications/school-exclusion/changes-to-the-school-exclusion-process-during-the-coronavirus-outbreak>