

RULES OF THE ST EDWARD'S SCHOOL SOCIETY

1. The Society shall be called the 'St Edward's School Society'.
2. The objects of the Society are to maintain the traditions and promote the interests of the School and to encourage mutual help between those who are and have been connected with it.
3. (a) Every member of the School shall after payment of the subscription be a member of the Society as from the day the member leaves School unless for any reason the Committee (as defined in Rule (9)) wish to exclude the member, in which case the subscription shall be returned.

(b) The Warden shall become a member of the Society for life without payment of subscription immediately on appointment to the School.

(c) Members of the Common Room shall become members of the Society immediately on appointment until they leave the School. After five years' service they shall become members of the Society for life. No subscription shall be payable in either case.
4. Subject always to the powers hereby conferred the Committee shall be responsible for the management of the Society in accordance with these Rules.
5. The Committee shall have the power to elect as an Honorary Member of the Society any person who may, in the opinion of the Committee, have rendered conspicuous service to the School or to the Society. An Honorary Member shall not be required to pay a subscription and shall not have the power of voting at meetings of the Society unless the Honorary Member be elected to the Committee or any of the offices listed in Rule 8 when the same powers as other members will be exercised during the period of office.
6. The subscription to the Society and the terms for the issue of the *School Chronicle*, *Rhubarb* and other publications to members shall be fixed from time to time by the Committee in consultation with the Warden and Bursar.
7. The Treasurer may at any time receive bequests or donations, however small, from members of the Society or any other persons, but these shall confer no special privilege or status in the Society.
8. (a) The Officers of the Society shall be: (1) A President, (2) A Vice-President, (3) A Treasurer, (4) An Honorary Secretary (called the Secretary in subsequent clauses) and (5) Honorary Vice President(s).

(b) The President and the Vice-President shall be members of the Society. They shall be elected at an Annual General Meeting of the Society and may (whether at the outset or by successive elections) be appointed for a maximum period of three years. The Committee shall with the prior approval of a General Meeting of the Society have the power to call for the retirement of the President or Vice President at any time during their term of office. The President and Vice President shall not be eligible for re-election until a period of three years shall have elapsed after the date of their retirement.

(c) An Honorary Vice-President shall hold office for life and shall be elected to such office at an Annual General Meeting of the Society in appreciation of exceptional or outstanding services to the Society. The holding of this office shall not preclude the holder from also holding other offices of the Society.

(d) The Treasurer and the Honorary Secretary shall be elected at an Annual General Meeting and shall hold office for three years. They shall be eligible for immediate re-election. The appointment of the Honorary Secretary shall be made in consultation with the Warden.

9. The Committee shall consist of the Warden of the School, the officers of the Society and fifteen additional members who shall be elected at Annual General Meetings (five being elected each year) and shall hold office for a period of three years. No retiring Committee member shall be eligible for re-election until a period of three years shall have elapsed after retirement. The Committee shall also include all past Presidents, Area Representatives or a nominee from their area, and the President, Vice President and Secretary of the St Edward's Martyrs. Unless the Committee decide otherwise:-
 - (a) any elected Committee member who fails to attend four consecutive meetings, and
 - (b) any past President who fails to attend a Committee Meeting for a period of two yearsshall be deemed to have resigned his or her membership of the Committee.
10. The School's Governing Body may appoint a Liaison Governor for the Society. The Liaison Governor shall give an annual report to the Committee and will provide guidance to the Committee on the ways the Society may support the School.
11. Subject to the powers hereinafter conferred upon the Committee the funds of the Society shall be expended and applied in furtherance of all or any of the objects of the Society in such manner as may from time to time be directed by Resolution of the Society in General Meeting and not otherwise, and until so expended and applied shall be invested and accumulated. The funds of the Society may at the discretion of the Committee be either invested in any securities for the time being authorised by law for the investment of Trust funds or deposited with any Bankers and with power from time to time to vary and transpose the same, but in any case they shall be vested in the joint names of the Treasurer and the Secretary or of such other members of the Society, not being less than two in number, as Trustees, as the Committee shall from time to time select.
12. The Committee shall have power to defray from the funds of the Society costs incidental to the administration of the Society, and the Treasurer and Secretary shall retain in their hands a sum sufficient to meet such current expenses. The Committee shall also with the prior approval of the Warden (such approval not to be unreasonably withheld or delayed) have power to expend out of the funds of the Society any sum or sums not exceeding an aggregate of £25,000 in any one year to further the objects of the Society, provided such expenditure is, in the opinion of the Committee, a matter of urgency and cannot conveniently be referred to a General Meeting.
13. The Committee shall at every Annual General Meeting submit to the Society a Report of its proceedings and the Treasurer an Account of the financial transactions of the Society during the preceding calendar year, which account shall be duly audited by some member of the Society (not being an Officer or Committee member), who shall be elected for that purpose by the Society at each Annual General Meeting.
14. An Annual General Meeting of the Society shall be held (preferably in conjunction with the annual SES Society Dinner) at which all elections of Officers and Committee members shall take place, and the Committee's Report and the Treasurer's Account shall be received. Further General Meetings shall be held: (a) by direction of the Committee, or (b) on a requisition in writing addressed to the Secretary signed by not less than twenty members of the Society and stating the purpose for which they require the meeting to be summoned.
15. All General Meetings shall be held at such time and place as the Committee shall determine, or in the absence of direction by the Committee as the Secretary shall determine, and fourteen days' notice of all General Meetings specifying the place and time of meeting and the general nature of the business proposed to be transacted thereat shall be sent by the Secretary by email or post to every member having a known email or postal address in Great Britain or Ireland but the accidental omission to give any notice to, or the non-receipt of such notice by any of the members shall not invalidate any resolution passed at such General Meeting.

16. Ten members shall constitute a quorum at a General Meeting.
17. The President shall take the Chair at every General Meeting, or (if the President is absent) the Vice-President, or in the absence of both of them another Committee member to be chosen by the members present at the General Meeting.
18. All voting at Committee Meetings and General Meetings shall be by show of hands. In the case of an equality of votes the Chairman shall have a second or casting vote.
19. The President, or if absent another Committee member to be chosen by those present, shall take the Chair at every Committee meeting. At Committee meetings five, of whom two shall be Officers, shall form a quorum. Questions arising at any Committee meeting shall be decided by a majority of votes.
20. Subject to the last preceding Rule the Committee may meet for the dispatch of business at such times and places and otherwise regulate their meetings and proceedings as they think fit, but the Secretary at the request in writing of any two Committee members shall be bound at any time to convene a meeting of the Committee. Unless otherwise determined by the Committee, the time and place of all Committee meetings shall be fixed by the Secretary.
21. The Committee may appoint Sub-Committees consisting of such members of their body as they think fit and may delegate any of their powers (other than the power to expend the funds of the Society under Rule 12) to any Sub-Committee so appointed.
22. The Committee may fill up casual vacancies in their number, but any Committee member so appointed shall hold office only until the next following Annual General Meeting of the Society, when that seat on the Committee shall be filled and that member shall be eligible for immediate re-election. The Committee, or in emergency the President and Secretary, shall also have power to invite any member of the Society to attend a given meeting, as may be thought fit by those having power to convene such meetings.
23. The School Chronicle and *Rhubarb* shall, with the Editor's permission, contain all the official notices of the Society's proceedings and affairs.
24. Alterations and amendments to these Rules may be made only by resolution of the Society in General Meeting so long as details of the proposed alterations or amendments have been given in the notice convening the meeting and at least two-thirds in number of the members present and voting shall vote in favour of such alterations or amendments.
25. The Society shall assist and encourage any other OSE organisations whose objects are consistent with the objects of the Society and who are recognized and approved by the Committee. It shall be a condition of such recognition and approval that the President, Treasurer, and Secretary of the Society shall be *ex-officio* members of the committees of such approved organizations.
26. In the event of the office of President becoming vacant the Vice-President shall take on the duties of that office until the next General Meeting.